

Abraham Lincoln Council properties and equipment are intended for year round use by Scout and non-Scout groups. Properties are of sufficient size to satisfy the physical requirements of multiple users and programs concurrently. The use of this reservation form is necessary for coordinating the needs of each group on a first come first served basis. Please check your group needs and be considerate of the needs of others. PLEASE NOTE: Certain facilities will be available with restrictions while winterized (October 15 - May 15). Weather and ground conditions may require changes in available program areas without notice.

PLEASE PRINT ALL INFORMATION

Group/Organization Information
Name of Scout Council or organization requesting facilities:

Scout Unit & Number _____
(if applicable)

Responsible Adult _____ Age _____

Phone: (day) _____ (evening) _____

Address _____

City _____ State _____ Zip _____

Requested Date(s)

From: Date ____ - ____ - ____ Time ____ am pm
mm dd yy (circle am or pm)

To: Date ____ - ____ - ____ Time ____ am pm
mm dd yy (circle am or pm)

Anticipated Attendance

Youth Boys _____ Adults Male _____
Girls _____ Female _____

Number of Vehicles _____

Please check the facilities desired then calculate costs.	Electricity	Fire Place	Fire Ring	Flush Toilet	Heat	Kitchen	Pit Toilet	Shower	Sleeping	Water	Non-Scout or Out-of-Council Groups (\$2.00 per person per night)	Cost	
CAMPSITES:													
<input type="checkbox"/> Bunker Hill			x				x				x	@ \$2.00	
<input type="checkbox"/> Eagles Nest			x				x				x	@ \$2.00	
<input type="checkbox"/> Indian Village			x				x				x	@ \$2.00	
<input type="checkbox"/> Pine Woods			x				x				x	@ \$2.00	
<input type="checkbox"/> Pioneer Point			x				x				x	@ \$2.00	
FACILITIES:													
<input type="checkbox"/> Activities Building	x											\$20.00 per day	
<input type="checkbox"/> Barbecue Pit												No charge	
<input type="checkbox"/> Boathouse Loft*	x				x				x			\$20.00 per day	
<input type="checkbox"/> Booth Lodge w/ Kitchen	x	x		x	x	x					x	\$60.00 per day	
<input type="checkbox"/> Booth Lodge w/o Kitchen	x	x		x	x						x	\$50.00 per day	
<input type="checkbox"/> Rotary Lodge*	x				x				x			\$20.00 per day	
<input type="checkbox"/> Shower House	x			x				x		x		\$20.00 per day	
<input type="checkbox"/> Tent Cabin	x								x			\$20.00 per day	
PROGRAM AREAS:													
<input type="checkbox"/> Archery**												No charge	
<input type="checkbox"/> BB Gun Range**												No charge	
<input type="checkbox"/> Compass Course												No charge	
<input type="checkbox"/> Fire Bowl			x									No charge	
<input type="checkbox"/> Lyman Grove												No charge	
* Wood Burning Stove												Fee Sub-Total	
** National BSA Camp School or equivalent certification required for use of this area.												Plus Deposit	\$50.00
Swimming is not allowed at Camp Illinek.												Total Fees Due	
Sleeping in Booth Lodge is prohibited except in an emergency or when directed to do so by the camp caretaker.													
All fees due at the time of reservation. Reservation is not confirmed until fees are paid.													

(signature)

(required)

I have read and agree to abide by the rules on the reverse side of this form _____

Office Use Only

Request Approved by _____
Date Request Made _____
Date Faxed to Camp _____
Certificate of Insurance (non Scout) yes no

VISA Mastercard Discover American Express
Card Holder Name _____
Card Number _____
Exp Date _____ Authorization Code _____

ALC Boy Scouts of America Property Use Rules

1. No one/group may use council property/equipment without an approved permit. Properties/equipment must be requested through the Council Service Center at least **1 week in advance**.
2. A security deposit of \$50.00 is required from Non-BSA organizations or Out-of-Council Scout Groups for any ALC property/equipment and must accompany the reservation request. Any breach of these rules may result in the forfeiture of this deposit. The Camping Committee will be the final authority. All monies (deposit & property fees) **MUST** accompany the reservation form in order to properly **HOLD** your reservation.
3. Non-BSA organizations **MUST** complete a Hold Harmless agreement and submit a certificate of insurance naming the Abraham Lincoln Council. BSA as an additional insured with minimum coverage of \$1,000,000.
4. All necessary paperwork **MUST** accompany the reservation form to guarantee your reservation. Failure to submit all necessary paperwork may result in forfeiture of deposit and non-availability of reserved campsite. In the event of a scheduling conflict, the conflict will be resolved by **RECEIVED** date of application (**NOTE: Council scheduled activities always has priority.**)
5. Group Leaders must check in with the Camp Caretaker of their designee upon arrival. This should be no later than 10:00pm nor earlier than 7:00am unless specific arrangements have been made in advance.
6. Group Leaders must check out with the Camp Caretaker or their designee prior to leaving the property. Failure to comply may result in forfeiture of deposit.
7. Groups must have two adults present at all times, with one 21 or over (second can be 18). The group leader is responsible for each member of the group regarding the health, safety and conduct while on the property.
8. The Camp Caretaker or their designee has the authority to expel any group from the property in case of violation of these rules or if conduct warrants such action. The Scout Oath and Law are to be observed at all times.
9. Use of camp lakes and waterfront adjacent to council property is permitted, unless otherwise posted. **Safe Swim Defense** and **Safety Afloat** plans must be followed. Non-Scout groups must agree that all water front activities will be conducted at the risk of the group and that the ALC will not be held liable for injury or accident.
 - a. Fishing is permitted in accordance with state law.
 - b. When the launch area is accessible, private fishing boats are allowed on Lake Freesen at Camp Bunn. However, only electric trolling motors may be used. Permission must be secured from the Camp Caretaker or their designee.
10. Vehicles are restricted to paved or gravel roads and are not to be left unattended unless they are in established parking areas. Speed should be limited to no more than 15 mph. **Do not drive on grass or into campsite areas unless instructed to do so by the Camp Caretaker or their designee.**
11. Passenger vehicles must not exceed their seat belt capacity. Riding in the bed of trucks or in trailers is strictly prohibited.
12. Bicycles are restricted to areas designed for their use. Helmets and other warranted safety gear is required.
13. Other motorized vehicles such as mopeds, motorcycles and jet ski's are strictly prohibited.
14. Hunting is not permitted.
15. Privately owned firearms are prohibited on council property. Use of firing ranges must be in accordance with national BSA regulations.
16. Users of council property are refrained from entering areas designated "Off Limits".
17. Use of ALC equipment is permitted with advance reservations. The unit or group will be expected to make restitution for damage to equipment or building.
18. No conservation projects or campsite alterations are to be undertaken without prior approval of the ALC Camping Committee. Such requests are to be submitted in writing at least 60 days prior to the intended project. An approved list of projects is kept by the caretaker, which do not require prior approval. Cutting of firewood is restricted to dead and downed trees. Please adhere to the Outdoor Code.
19. Camp and ceremonial fires are to be built in established fire rings and other designated areas. Fires must not be left unattended. The caretaker or his designee has the authority to limit restrict fires depending upon existing fire danger conditions.
20. Transport onto or the use of fireworks is absolutely prohibited on council property.
21. Transport onto or the use of alcohol and illegal drugs is absolutely prohibited on council property.
22. Areas designated, as non-smoking, shall be adhered to.
23. Garbage removal is the responsibility of the group. The ALC does not provide for garbage collection. Any garbage left by groups may cause forfeiture of deposit.
24. Unit tour permits are required for property use.
25. Activities scheduled for council property must be confined to the property boundaries.
26. ALC does not provide security beyond a resident caretaker and assumes no responsibility for damage, loss or theft of personal property. Keep vehicles and equipment locked while unattended.